**Advocate Form**

If you would like to give permission for someone else, such as a relative, friend or a support agency, to speak to us about any information regarding matters of your tenancy in any of the following areas

         Maintenance (including reporting repairs & arranging appointments)

         Income (including discussing payments & benefit claims)

        Tenancy (including discussing general tenancy and service provision issues)

Please complete and return this form. By signing this form, you are giving us your consent to share the information we hold on your tenancy with the person or organisation you specify.

 Customer details:

|  |  |
| --- | --- |
| Name: | |
| Date of birth: | |
| Address: | |
| Telephone Number: | |
| Tenancy Reference number: | |
| Please tick as appropriate: |  |
| Maintenance (including reporting repairs & arranging appointments) |  |
| Income (including discussing payments & benefit claims) |  |
| Tenancy (including discussing general tenancy and service provision issues) |  |

 Advocate details:

|  |
| --- |
| Name: |
| Date of Birth: |
| Relationship / Organisation: |
| Address: |
| Email: |
| Telephone number: |

Customer statement:

I give permission for the person named above to discuss all matters relating to my tenancy on my behalf.

Customer signature: .............................................................

Date: .............................................................

This form should be signed by the customer and returned to our office.

You can withdraw this permission at any time by notifying us.